

Rental Property Worksheet

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Norwalk Business Service Inc

(562) 863-4808

Location: _____

Income	Amount
Rents Received	_____
Laundry Income	_____
Other Income	_____
Section 8	_____

Expenses

Advertising	_____
Association Dues	_____
Mileage (For checking and working on Rental Property).....	_____
Cleaning & Maintenance	_____
Commissions	_____
Gardening	_____
Insurance	_____
Legal, Professional, and Eviction Fees	_____
License & Permit	_____
Management Fees	_____
Miscellaneous	_____
Mortgage Interest - To Banks or Institutions (bring your 1098's)	_____
Mortgage Interest - To Individuals	_____
Painting	_____
Pest Control	_____
Plumbing & Electrical	_____
Repairs	_____
Supplies	_____
Real Estate Taxes	_____
Other Taxes	_____
Phone	_____
Utilities - Gas, Water, Electricity, Trash	_____

Other Expenses

Carpets/Date Installed	_/_/_	_____
Appliances/Date Installed.....	_/_/_	_____
Drapes/Date Installed.....	_/_/_	_____
Roof/Date Installed.....	_/_/_	_____
Major Plumbing/Date	_/_/_	_____
Major Repairs/Date	_/_/_	_____
Other	_/_/_	_____
Other	_/_/_	_____
Other	_/_/_	_____
Other	_/_/_	_____
Replacements - Description	_/_/_	_____
Replacements - Description	_/_/_	_____

Note: For your rental property, it is to your benefit to send a Form 1099 Misc to all non-corporate companies or individuals that perform services of \$600 or more a year. Have them fill out a Form W-9 before paying them.