



# Norwalk Business Service

Incorporated

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(562) 863-4808 Fax (562) 863-0898

## Instructions to Pay the IRS online

1. go to: IRS.GOV
2. On the left side of the home page click on: Make a Payment
3. To pay from your Bank Account click on: Pay Now with Direct Pay
4. Then click on: Make a Payment
5. Reason for Payment: Balance Due, Estimated Tax or Extension
6. Apply payment to Income Tax 1040
7. Tax Period for Payment: 2023
8. Click on: Continue
9. Tax Year for Verification: This is the year before the year you are paying (2022)
10. Put in Filing Status Next
11. At this point you will fill out your Name, Social Security Number, Date of Birth, Country, Address. If you are filing Married Filing Joint, Use the person who is listed first on the tax return information
12. Accept the Privacy Policy and click continued.
13. From here you will fill out your bank information including routing number and account number
14. Once you complete it make sure you fill in your email for a confirmation and also print the confirmation page.

**Enrolled To Practice Before The Internal Revenue Service**

E-mail [nbsinc@nbs-tax.com](mailto:nbsinc@nbs-tax.com) • [www.nbs-tax.com](http://www.nbs-tax.com)