

Asset Reporting

Do you own/have interest in any Foreign Account? (Cash, Retirement, Pension, Stock, etc) Yes / No
If yes, please bring the Asset or Account Info. (Name, Address, Account Number, and Balance)
Received foreign gifts over \$100,000.00 from an Individual or \$15,797.00 from a business? Yes / No
Do you have any foreign sourced income? Yes / No
Do you have an online Gambling Account Yes / No
Did you sell, send, exchange, or otherwise acquire any interest in any virtual currency this year? Yes / No
Is there any other income that we should be aware of? Yes / No

Dependency and Head of Household Questionnaire

If you do not have a dependent, do not answer. Spouses are not dependents.
The Internal Revenue Service is requiring all tax practitioners to inquire with taxpayers whenever a Child tax Credit, Earned Income Credit, or Head of Household Status is claimed.

Child Dependency and Earned Income Credit Questions

Can you be claimed as a dependent on someone else's return? Yes / No
Do you (and your spouse if applicable) both have Social Security Numbers (not ITINS)? Yes / No
Can anyone else claim any of the dependents you are claiming on your tax return? Yes / No
Did the dependent live with you for over 50% of the year? (College attendance is ok) Yes / No
Did you provide 50% of the support of the dependents you are claiming on your tax return? Yes / No
Did a custodial parent allow you to claim a dependent this year? (bring signed Form 8322) Yes / No
Are all your dependents US Citizens? Yes / No
Do all of your dependents have Social Security Numbers? (not ITINS) Yes / No
Were you a US Citizen or Resident Alien for the entire year? Yes / No
Do you pay more than half the cost of maintaining a parent's separate household? Yes / No
Are any of the dependents you are claiming married? Yes / No
Has your earned income tax credit been disallowed in the past? Yes / No

Head of Household Question

Were you unmarried or living apart from a spouse for the last 6 months of the year? Yes / No

Please bring in copies of medical or school records showing that the child lives with you at your address.

*If you are self employed, please fill out our Business Worksheet or Real Estate Worksheet so we can document your income.
If you share 50 percent custody with a dependent with another taxpayer, the taxpayer who earned the most money must claim the dependent unless the dependent is released with Form 8322.*

College Questionnaire

Was the college student a half time student or more? (6 units in one semester is as half time) Yes / No
Does the college student have a felony drug conviction? Yes / No
Did you receive a 1098-T for the student? (please bring 1098 and financial transcript) Yes / No

Tuition & Fees Paid \$ _____ ESA / QTP/ 529 Withdrawal \$ _____
Books \$ _____ Tuition and Student Housing Total
Scholarships \$ _____ Housing Amount cannot exceed School Dormitory cost or School Cost of Living Estimate

By signing this you are indicating that this questionnaire is correctly answered and the income and expenses provided to the tax preparer are accurate.

Signature _____ Date _____

Should you need to contact us, please feel free to either call or email our office.
Yours truly,

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